

Policy 7.01 Implementation Plan

Biennium Timeframe: July 1, 2008 to June 30, 2010

PORT GAMBLE S'KLALLAM

Plan Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each even-numbered year.
Progress Report Due Dates: April 2 (Regional Plan submitted to Assistant Secretary) and April 30 (Assistant Secretary Plan submitted to IPSS) of each odd-numbered year.

Note: Region 5 is continuing efforts to meet with the Suquamish and Puyallup Tribes to discuss 7.01 Planning. Neither Tribe participated in scheduled 7.01 planning meetings or was responsive to efforts to discuss 7.01 Plans. We are hopeful to soon schedule meetings with both Tribes to discuss 7.01 planning

Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date	Status Update for the Fiscal Year Starting Last July 1
1. Ensure communication with Tribe for information sharing, consultation, joint planning, and problem solving.	<p>1.A Meet with the Regional 7.01 Workgroup on an as needed basis, on Workfirst, 7.01 planning and other relevant CSD issues</p> <ul style="list-style-type: none"> • WorkFirst • TANF • TFA • Medicaid • Basic Food • Child Care <p>1.B Add CSD program changes/updates to the agenda of the 7.01 Workgroup meetings</p> <p>1.C Record and distribute minutes for each meeting</p> <p>1.D Maintain and distribute list of current contacts for both CSO's and Tribes</p> <p>1.E Invite Tribal Representatives to attend monthly Local Area Planning</p>	<p>Meetings held on an as needed basis.</p> <p>Minutes of meetings distributed.</p> <p>All information relevant to success of Plan distributed in a timely fashion to all partners</p> <p>Tribal representatives attend Local Area Planning meetings</p>	<p>Eddie Rodriguez – Regional Administrator/Region 5 CSD</p> <p>Ralph Mercado – Deputy Regional Administrator, Region 5 CSD</p> <p>Deborah Collier – Program Manager Port Gamble 'S'Klallam Tribe</p> <p>Margaret Swigert – Administrator, Bremerton CSO</p>	<p>Continuous/ongoing communication established. Last 7.01 meeting occurred February 26, 2009. The 7.01 plan was reviewed and updated. Information shared – data listing Native American individuals receiving assistance in Region 5, CSD.</p> <p>Quarterly meeting are scheduled, next meeting will be May 12, 2009, at the Port Gamble S'Klallam Tribe. All interested parties will be extended an invitation to attend.</p>

	meetings to increase the information availability of WorkFirst resources.			
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2. Work with tribe to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, operational agreement, contracts, or processes.	2. A Identify Tribal Service level needs and ways to collaboratively meet those needs	Updated operational agreement Identified issues/problems addressed in a timely manner	Ralph Mercado – Deputy Regional Administrator, Region 5 CSD Margaret Swigert – Administrator, Bremerton CSO Deborah Collier – Program Manager Port Gamble 'S'Klallam Tribe	The Bremerton CSO and Port Gamble S'Klallam Tribe have an operational agreement, it was recently updated -Effective date November 1, 2008 Scheduled for review: October 1, 2009 The Bremerton CSO is also willing to provide an overview of DSHS programs whenever needed by the tribes.
3. Identify needs of Native American clients & communities and whether current programs and policies meet these needs.	3. A When the Tribe communicates issues and concerns that have statewide implications communicate those issues to the appropriate Economic Services Administration (ESA) Executive level staff. 3. B Formally notify Division Directors of program policies or gaps in service that are issues for Tribal members. Ensure Tribe receive written responses/updates.	Gaps are identified, discussed and where possible addressed/filled. Tribes receive responses to inquiries/issues in writing.	Eddie Rodriguez – Regional Administrator/Region 5 CSD Ralph Mercado – Deputy Regional Administrator, Region 5 CSD Deborah Collier – Program Manager Port Gamble 'S'Klallam Tribe Margaret Swigert – Administrator, Bremerton CSO	The Administrator, Margaret Swigert has established contacts with the Port Gamble 'S'Klallam Tribe as part of a concerted effort meets the needs of the Native American community. The tribal Liaison from the Bremerton Community Service Office works directly with the Port Gamble S'Klallam Tribal Liaison's to address any concerns.

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4. Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.	<p>4.A Discuss and problem solve outstanding issues and gaps in service as recorded at the local office level</p> <p>4.B Discuss and problem solve regional issues and gaps in service that cannot be solved in the Regional 7.01 Workgroup meetings</p> <p>4.C Address gaps in service which may include forwarding policy concerns to Division Directors and monitoring responses and results.</p> <p>4.D Invite Staff from other Divisions to attend 7.01 Workgroup meeting as issues come up specific to their division.</p> <p>4.E Representatives from the Port Gamble S'Klallam Tribe will be invited to the Region 5 CSD Financial Supervisors Meetings when there is pertinent information.</p> <p>4.F Problem with medical coverage for a child when the transition is from Tribal Foster care to Tribal TANF. Needs to be address this is an ongoing issue for the tribe and often causes breaks in medical coverage for the child.</p>	<p>Concerns/issues are raised to the next administrative level.</p> <p>Staff from other Economic Services Administration (ESA) Divisions attend meetings upon request</p> <p>Region office did policy clarification #2633 is reference number for information on this issue. Will follow up with the tribe once verification comes back and is process is reviewed.</p>	<p>Eddie Rodriguez – Regional Administrator/Region 5 CSD</p> <p>Ralph Mercado – Deputy Regional Adminrator, Region 5 CSD</p> <p>Deborah Collier – Program Manager Port Gamble 'S'Klallam Tribe</p> <p>Margaret Swigert – Administrator, Bremerton CSO</p>	Communication between the Bremerton CSO and the Port Gamble S'Klallam Tribe is a continuous/ongoing process– during the last year (2008) no significant issues or concerns have surfaced that needed to be raised to the next level.

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5. Train Economic Services Administration (ESA) staff on "Government to Government" to gain better understanding of working with Tribe	<p>5.A Identify what training staff need and is available and invite tribal members to attend</p> <ul style="list-style-type: none"> Government to Government 7.01 Training <p>5.B Insure Community Services Division (CSD) staff have access to training as it becomes available.</p> <p>5.C Provide Cultural awareness activities on a consistent basis to increase staff awareness and understanding.</p> <ul style="list-style-type: none"> All Staff Meetings Management Team Meetings 	<p>All staff in job classes related to working with Tribal members will be trained within six months of being hired.</p> <p>One hundred per cent of all Region 5 CSD Administrators, managers and supervisors receive training</p>	<p>Ralph Mercado – Deputy Regional Administrator, Region 5 CSD</p> <p>Deborah Collier – Program Manager Port Gamble 'S'Klallam Tribe</p> <p>Scott Schutte – Region 5 Training/Financial Services Coordinator,</p>	<p>All managers have completed the 7.01 training and all staff has completed the govt to govt training.</p> <p>New employees in job classes who work with Tribal members are scheduled to attend the training ASAP).</p> <p>Planning is under way to bring the government to government training to Region 5, all interested parties will be invited.</p>

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6. Decrease number of problems/issues negatively impacting Port Gamble S'Klallam Tribal members receiving services i.e. Working Connections Child Care (WCCC)	<p>Bremerton CSO will conduct on-site WCCC trainings and informational meetings with Port Gamble S'Klallam.</p> <p>Meetings and/or trainings as needed.</p>	<p>Problems/issues decrease.</p> <p>Written documentation of problems/issues. Process in place to ensure Tribe is notified of outcomes/resolutions.</p>	<p>MJacki Haight – Early Childhood Program Director, Port Gamble S'Klallam Tribe</p> <p>Margaret Swigert - Administrator Bremerton CSO</p>	<p>Completed: During the last year (2008) WCCC training was provided to Tribal members.</p> <p>The Bremerton CSO is willing to provide WCCC training whenever needed in the future by the tribe.</p> <p>The tribal Liaison from the Bremerton Community Service Office works directly with the Port Gamble S'Klallam Tribal Liaison's to address any concerns.</p>
<p>7.A Gain access to all automated information available to State on common clients</p> <p>7.B Define and Identify the data information needed to provide collaborate services</p> <p>7.C Explore internet for sharing information by Tribal member name</p> <ul style="list-style-type: none"> Explore data sharing agreement 	<p>Region 5 CSD Regional Administrator send forward in writing Port Gamble S'Klallam Tribe data sharing request. Inform Port Gamble S'Klallam of response/outcome.</p>	<p>Computer access for Port Gamble S'Klallam staff</p>	<p>Eddie Rodriguez – Regional Administrator/Region 5 CSD</p> <p>Ralph Mercado – Deputy Regional Administrator, Region 5 CSD</p> <p>Marilyn Olson – Child and Family Services Director, Port Gamble S'Klallam Tribe</p> <p>Deborah Collier – Program Manager Port Gamble S'Klallam Tribe</p>	<p>Information and data sharing is a continuous/ongoing processes.</p> <p>The tribal Liaison from the Bremerton Community Service Office works directly with the Port Gamble S'Klallam Tribal Liaison's to address any concerns. Relevant data was recently shared with the Tribal Liaison.</p>

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8. The Department of Social and Health Services (DSHS), Community Services Division (CSD) in a more culturally appropriate way communicate opportunities to Port Gamble S'Klallam Tribal members	Conduct presentations for NW Indian College students and Port Gamble high school students DSHS Human Resource Division Staff to attend 7.01 Meeting. Send information out to tribes when positions are available	Increase number of Tribal hires.	Ralph Mercado – Deputy Regional Administrator, Region 5 CSD Margaret Swigert - Administrator Bremerton CSO Jill Metcalf – Education and Employment Director, Port Gamble S'Klallam DSHS Human Resource Division	Information sharing concerning available positions is a continuous/ongoing process. Information on employment opportunities was shared with the Tribe. Information about the online application process was shared. The web site is: http://www.careers.wa.gov/